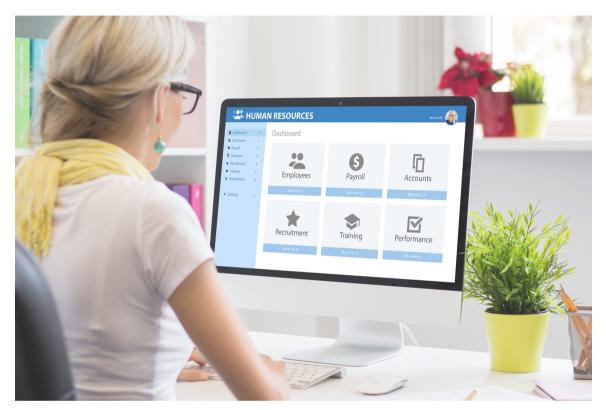# 3(16)AFS

CENSUS SUBMISSION GOT YOU DOWN?

Downloading and uploading census for your retirement plan can be a confusing and time consuming project. Engage the experts at AFS to handle the annual census submission project for your retirement plan!

Census Submission Project

Background

Submitting an accurate and complete census to your TPA or recordkeeper is a crucial step in completing required annual compliance tasks such as non-discrimination testing, employer contribution calculations and Form 5500 preparation.

Scope of AFS Census Submission Service

- AFS will download the necessary census information from the payroll/HRMS provider
- AFS will upload the complete census file to the TPA or recordkeepers secure portal

Remaining Plan Sponsors Tasks

- Answer compliance related questions
- Answer Form 5500 related questions
- Identify Highly Compensated (HCE) and Key Employees

Fee Information

- Implementation Fee - $250 per Division
- Annual Base Fee *
  - $300 for Small Employers (less than 100 employees)
  - $500 for Large Employers (100 or more employees)

*Hourly rate applies with a minimum of $300 for small employers and $500 for large employers plus $150 per additional division.

Ready to Get Started or Want to Learn More?

- Drop us an email at proposal@afs316.com

- You can also reach Nathan Cooley at 214-683-4031

www.afs316.com